

SURRENDER OF POSSESSION

I am hereby surrendering physical possession of UNIT _____ by delivering all keys to the Calder Commons Rental Office. It is understood and agreed that the surrender of physical possession does not release me or any other TENANTS from installment rental payments or other financial obligations incurred in conjunction with the lease of the property. LANDLORD shall have the right to any action necessary to restore the property in the event that TENANT(S) have not done so pursuant to the terms of the LEASE.

I have the option of having my UNIT inspected once all personal belongings have been removed. Appointments must be scheduled by Friday, July 27, 2018 with the rental office and will be on a first come first serve basis. I understand my pending security deposit disposition will be mailed within 30 days of the lease ending date. If a printed name and address is not completed on this document my security deposit disposition will be mailed to the current guarantor address that is on file.

Please select option 1 or 2 by circling below:

- 1.) I have made an appointment to be present during the inspection.
- 2.) I do not wish to be present during the inspection.

Print full name and forwarding address:

Signature: _____

Date: _____

EACH TENANT MUST COMPLETE ONE OF THESE FORMS AND RETURN IT TO THE OFFICE IN ORDER TO RECEIVE A SECURITY DEPOSIT DISPOSITION REPORT.

FOR OFFICE USE ONLY:

_____ Carpet Cleaning Check

Returned Date: _____

_____ Apartment Cleaning Check

_____ Bedroom Key 1 2

Received by: _____

_____ Mail Key

Initials

_____ Common Key